SAMPLE FILE ONLY

Office Hours. You are not allowed to send messages beyond office hours. Note that messages may not be responded to in real time but expect a reasonable response time.

**Monday -** 7:00AM to 5:00PM

**Tuesday -** 9:30 AM - 5:00PM

**Wednesday -** 7:00AM to 5:00PM

**Thursday -** 9:30 AM - 5:00PM

**Friday -** 7:00AM to 5:00PM

**Saturday -** 9:30 AM - 2:30PM

📞 Contact Information

* **Email Address/MS Teams:**[**(To be sent in class.)**](mailto:vdalmonte@mcl.edu.ph)